

*Better research, better policy, better reform*

**CESD** | CENTER FOR ECONOMIC  
& SOCIAL DEVELOPMENT

*Global Think-Tank*

## **CESD PLAGIARISM POLICY**

The Plagiarism Policy issued by CESD is developed to avoid plagiarism or plagiarism-related activities and to confirm giving the appropriate credits within the definition of plagiarism.

**The Policy was approved by the CESD Board Members on August 19, 2022**

**Baku, 2022**

The Center for Economic and Social Development (CESD), as a research-oriented think tank, welcomes sharing and open exchange of ideas due to their irreplaceable and vital role in conducting research.

Considering the importance of the exchange of ideas and perspectives, the center's staff is encouraged to share their views on ongoing research, articles, and academic papers. From CESD's perspective, while sharing ideas, opinions, and thoughts, giving credit to the originating author is a matter of importance. In this regard, all the center's staff members are expected to obey and follow Plagiarism Policy.

### **Objectives of the Policy**

This policy is promoted for:

- ensuring the transparency of research;
- preventing copyright rules violations;
- respecting the work of others;
- achieving and promoting the integrity image of the CESD and its staff.

### **Definition of Plagiarism**

This definition of Plagiarism was issued by the University of Oxford.

Plagiarism stands for presenting someone else's work or ideas as your own, with or without their consent, by incorporating it into your work without full acknowledgment.

Based on this definition of Plagiarism, the Center's staff must not practice or engage in any activities related to the practice of taking someone's ideas and presenting them as their own.

### **What can be considered an act of plagiarism?**

Following the definition provided by the University of Oxford, as an act of plagiarism may be considered the following:

- To copy someone's ideas and avoid giving credits to the author while presenting them;
- Partially paraphrasing the content of research so that the paper is a mix of sources without appropriate references;
- Changing auxiliary words and using the main idea without putting any new idea or labor on work and demonstrating it as paraphrasing;
- Manipulating an already existing idea, theory, or thought and presenting it as a brand new one.

### **Ways to avoid plagiarism**

To avoid plagiarism, CESD recommends its staff follow several basic but crucial rules. In this regard, the staff must

- always cite the written or spoken ideas, opinions, and statistical figures while conducting research;
- follow the referencing style recommended by the CESD Plagiarism Policy, as discussed under the “CESD Referencing Style”;
- double-check citing sources and refer to academic sources rather than unreliable sources.

### **CESD Referencing Style**

The Center for Economic and Social Development encourages its staff to follow Harvard-Anglia 2008 Referencing Style or Parenthetical Referencing, as referred by some publishers. Detailed guidelines of Harvard-Anglia 2008 Referencing Style are available on the official webpage of the Anglia Ruskin University:

<https://library.aru.ac.uk/referencing/harvard.htm>

### **Violation of the Policy**

Depending on its nature and consequents, violation of plagiarism policy may end up with any informal condemnation, formal notice, written condemnation, and/or termination of the labor contract.

There is little chance for an excuse for unintentional plagiarism.